

Avalanche Mayors Cup

2023 ONLINE CHECK-IN

WE ARE HAPPY TO ANNOUNCE THAT WE WILL AGAIN BE COMPLETING ALL CHECK-IN ONLINE FOR THE 2023 MAYORS CUP!

Please read the following instructions carefully!

***Online check-in is REQUIRED for all teams for the 2023 Mayors Cup. Rosters must be submitted by August 25, 2023. Once your roster has been approved, it will be emailed back to you to print. Printed paper rosters (or player cards Digital card can be submitted for out-of-state teams) will be required at each game. NO ELECTRONIC ROSTERS ON PHONES, ETC. WILL BE ACCEPTED. Please print as many copies of your roster as you will need for all games.

*****Deadline for submitting documents for online check-in is August 25, 2023*****

After you have been accepted to the 2023 Mayors Cup and you are ready to submit your rosters for online check-in, please follow these steps:

Prepare all necessary paperwork:

FOR UYSA

- a. **Official Team Roster.** This must be your 2023-2024 Official UYSA Affinity roster. No old rosters will be accepted. The roster does not need to be signed. This roster does not have photos.
- b. **Tournament Roster.** This is the UYSA-Affinity-generated Tournament/Travel roster with photos. This roster MUST list all players and coaches planning to participate in the 2023 Mayors Cup, including guest players. JERSEY NUMBERS MUST BE ON THIS ROSTER WHEN SUBMITTED!

Tournament information to enter on roster:

Tournament Name: Mayors Cup 2023

Soccer Federation: UYSA

Dates: August 28- Sept 4, 2023

Country: United States

Director: First Name: Scott, Last Name: Butler
Phone Number: 801-390-2500
Email: Scott@utahavalanche.com

- c. **Guest Player Forms:** signed by all parties. See instructions below.

FOR Non-UYSA Affiliated teams:

- a. **Official Team Roster:** This is the roster of all players that are registered to your team for the upcoming 2023-2024 season and should come from your home state's software.
- b. **Tournament Roster:** This roster must list all players and coaches planning to participate in the 2023 Mayor cup, including guest players. Any player not on your official roster needs to be listed as a guest. This roster can be generated through GotSport or through your home state software, it does not have to have photos. JERSEY NUMBERS MUST BE ON THIS ROSTER WHEN SUBMITTED!
- c. **Player Cards:** Every player (including guests) and coach **MUST** have a current card with photo (if your cards don't expire until after the tournament, they are current). You can submit digital cards but the sheet will have the watermark on it and is what you will use for the games.
- d. **Travel Papers:** If you are a team from outside Region IV, you must obtain travel papers through your governing association.

Email required documents to the following addresses:

Boy's Team

Email: Boys@AvalancheMayorsCup.com

Girl's Team

Email: Girls@AvalancheMayorsCup.com

Please use the following format as the Subject line of the email:

Team Name, Gender, Tournament Age Division

----- **STOP HERE** -----

Wait until you receive, via email, your approved Official Tournament Roster from the Mayors Cup tournament committee. If you have not received this by August 28, 2022, contact the

tournament registrar at meredith@utahavalanche.com. It is your responsibility to be sure you have received your approved roster and printed it for your first game. Your team will not be allowed to play without this Official Roster!

Print approved Official Tournament Roster:

- a. Once your paperwork is approved by the tournament committee, your Official Tournament Roster will be emailed back to you to print.
- b. A printed roster will be required at each game. NO ELECTRONIC ROSTERS ON PHONES, ETC. WILL BE ACCEPTED.
- c. Be sure to print as many rosters as you will need for the tournament. You will not get the roster back from the referee after each game, so you will need to print at least enough for all possible games.

Game Day Check-in:

- a. Before each game, present your paper roster to the referee for check-in.
- b. No additional check-ins will be required.

Guest Players' required paperwork:

A. Guest Players Associated with another UYSA Team (same or different Club)

C-Pass players (or Club-Pass players) ARE considered guest players for the Mayors Cup and DO count toward your guest player limits. Guest player limits are set in stone – do not ask us to make an exception for your team.

- Specialty Action Player Form – signed by player's parent AND player's current coach.
- Medical release form – not required at check-in but must be present at ALL games.
- These players MUST show up on the Tournament Roster with a photo.
- Guest Players' JERSEY NUMBERS must be on the tournament roster & they may NOT use a conflicting jersey number with another player participating on your team (tape is ok)!

B. Out of State guests playing with a Utah team:

- Specialty Action Player Form – signed by player's parent AND player's current coach.
- Current Player Card with photo from their home association.

- Player/Team Permission to Play in a neighboring State. This form must be signed by the player's home association as well as UYSA. **This could take up to two weeks, so please plan.**
- Medical release form – not required for check-in but must be present at ALL games.
- *These players will be added to the Tournament Roster by the Tournament staff prior to creating the official tournament roster.*
- Guest Players' JERSEY NUMBER must be on the tournament roster & they may NOT use a conflicting jersey number with another player participating on your team (tape is ok)!

C. Guest Players not associated with any team/Club:

- These players will need to obtain a tournament only card from the Club whose team they are playing with. Please contact the team/Club registrar for directions on obtaining this card.
- Once they have obtained a tournament only card, they can be added like a guest player from UYSA, and their photo will appear on the tournament roster.

D. Guest Players for Out-of-State teams:

- **Specialty Action Player Form** - signed by player's parent AND player's current coach.
- **Current Player Card** with photo from their home association.
- Medical Release form – this is not required for check-in but must be present at ALL games.

E. PLEASE NOTE – all player cards must be from the same issuing organization.

- The Mayors Cup accepts team from both USYS and US Club Soccer, but all players on a team must be from the same organization.

Guest Player Limits U9–U12: limit of 4 guest players. U13-U19: limit of 5 guest players. THERE ARE NO EXCEPTIONS TO THIS POLICY.

Additional Reminders – Please read carefully

***Every team should have at least two (2) coaches listed on the roster and available at games. If a coach is ejected and no rostered assistant coach is present, the team will forfeit that game.

***No players are allowed to double roster for this tournament.

***Birth certificates are not required for check-in. If you have guest players that are not UYSA affiliated, we strongly recommend that you have a birth certificate available if any age questions arise.

*****Jersey numbers are required to be on the Tournament Roster when they are submitted for online check-in.** No duplicate numbers are allowed. Players are allowed to have different numbers for Home and Away jerseys, but these must both be listed on the roster. Players must wear the number on the roster for the entire tournament. Jersey numbers may be handwritten on the Tournament Roster but may NOT be changed after check-in. Tape may be used on jerseys to avoid duplicate numbers.